PROJECT MANAGEMENT
DAY OF SERVICE
PMDoS.org

Project
Management
Institute.
Queensland
Australia

LETTER OF COMMITMENT

The Project Management Institute's **Project Management Day of Service (PMDoS)** is a charitable initiative bringing together established Project Management professionals and charitable organisations. The objective of this initiative is to provide guidance and expertise free of charge to charities that would typically not be able to afford these services.

PMI Queensland (PMIQ) are very excited about this program. It will provide a unique and beneficial service which our Queensland NFP community will be very grateful to have access to. PMIQ recognizes that your generosity in volunteering your time and expertise is critical to the success of this endeavour. In this regard, your unwavering commitment is a cornerstone to the foundation of the day.

Please read the information below carefully, as we ask you to agree to the points below to participate.

I hereby declare my commitment to participate in this initiative to the best of my ability. I understand that as a participant I am offering my time, advice, and whichever tools I have at my disposal, free of charge to the charity or charities I am assigned to on the PMDoS.

> ➢ I commit to be available on the day of the event - **Thursday 27 October 2022**.
> ➢ I commit to ensure availability for the entire duration of the day, **from 8:30am to 4:30pm**.
> ➢ I will offer my services to the best of my ability.
> ➢ I will arrive prepared for the day having read any preliminary materials provided and if possible, with drafts of possible solutions to present to the client.
> ➢ I will keep all information shared with me, prior to the event and on the day, confidential.

The purpose of this document is to articulate the value and appreciation PMIQ are expressing in your participation. By providing the declaration, you are announcing your commitment to the event and that you can be relied upon to fulfill your promise.

Date of Event: Thursday 27 October 2022   Location: The Westin Brisbane

Contact: Val Pramana and Maddie Ford
Website: www.pmiqld.org