

Director at Large

For qualifications and selection criteria, refer to the Chapter's Bylaws posted on the [Chapter website](#).

Role Description

The Chapter's business and operations are controlled by the Chapter's Board of Directors, and executed through the Leadership Team.

As a Board member, you will be required to:

- Make decisions objectively in the interest of the Chapter.
- Adhere to the Project Management Institute (PMI) Charter and PMI Code of Ethics
- Input into and execute the Chapter's strategy and policymaking to achieve and maintain high quality services in harmony with the values of PMI and the Chapter
- Actively contribute to and assist the Board, working through the Leadership Team, to advance the Chapter's mission, vision and execute its strategy
- Ensure that the Chapter's financial affairs are conducted on a responsible basis, in accordance with established policies
- Undertake any specific responsibilities or tasks requested by the Board as required
- Encourage effective communication, collaboration and productivity within the whole organisation, especially among and between Board members, Leadership Team members, Chapter members, PMI and other stakeholders
- Provide strategic guidance and assistance as needed to an assigned portfolio within the Leadership Team
- Participate in Board committees and taskgroups as needed.

Expectations of Directors

As a Director, you will be required to:

- Regularly attend and contribute to Board Meetings
- Be well-informed on agenda items
- Participate fully and openly in meetings, sharing insights, ideas and suggestions
- Contribute knowledge and express opinions based on experience, which in turn will assist the Board to make sound decisions
- Exercise your powers and duties with reasonable care and diligence
- At all times, act for the benefit of the Chapter
- Avoid conflicts between your duties to the Chapter and your personal interests or duties to others
- Observe standards of good corporate governance
- Promote PMI and productivity principles
- Develop and implement succession and transition plans

Board Committees

Board committees and other task groups are formed as necessary and when it enables efficient decision-making. You may be asked to serve on one or more Board committees.

Estimated time commitment

Estimated volunteer hours: 8-15 hours per month